

## RECORD OF PROCEEDINGS

---

**MINUTES OF A SPECIAL  
MEETING OF THE BOARD OF DIRECTORS OF  
ROBINSON RANCH METROPOLITAN DISTRICT  
HELD  
SEPTEMBER 19, 2023**

**ATTENDANCE:**

The Special Meeting of the Board of Directors of the Robinson Ranch Metropolitan District was called and held Tuesday, September 19, 2023, at 2:00 p.m. via audio/video conference, in accordance with Colorado law.

The following directors were present and confirmed their qualification to serve on the Board:

Dan Mitchell Trevey, President

Also present was:

Joel Meggers, Ashley Dorey, Michael Schenfeld, Diane Rodriguez, Cheri Lewis and Rhonda Bilek; Community Resource Services of Colorado, LLC

Dianne Miller, Esq.; Miller & Associates Law Offices, LLC

Lindsay Marie Mamula, business owner, Robert Andrew Nobles, business owner, Dan Crippen, public attendee

**ADMINISTRATIVE  
ITEMS:**

**Call to Order:** Mr. Meggers noted that a quorum of the Board was present and confirmed their qualifications to serve.

**Disclosure of Potential Conflicts of Interest:** Attorney Miller advised the Board that pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.

Director Trevey disclosed his interests as the owner of a vacant land contract to purchase property within the District. Director Trevey disclosed that he works for SPASCO of Colorado, LLC, an owner and developer of property within the District. Director Trevey also disclosed that he is a Board member of the Olde Town Metropolitan District. This disclosure is associated with approval of items on the agenda that may affect his interests.

Written disclosure of the interests of Director Trevey was filed

## RECORD OF PROCEEDINGS

---

with the Secretary of State prior to the meeting.

**Agenda:** Upon motion duly made by Director Trevey the agenda was approved, as presented.

Discussion of Vacancy on the Board and Consider an Appointment of a District Eligible Elector to the Board of Director of the District. – Ms. Miller noted that a notice of vacancy was published on August 17, 2023. Ms. Mamula and Mr. Nobles are registered Colorado voters and business owners in the District. Director Trevey motion and moved to approve the appointments of Ms. Mamula and Mr. Nobles to the Board of Directors.

Consider Approval of the January 5, 2023, Minutes - Director Trevey motion and approved the January 5, 2023, minutes as presented.

### **FINANCIALS:**

Review and Accept Cash Position dated September 15, 2023, and the Unaudited Financial with Period End Date of August 31, 2023. – Ms. Rodriguez presented the financials to the Board. Director Trevey motion to accept the financials as presented.

Ratify and/or Approve the Payment of Claims - Director Trevey motion and moved to approve the payments of claims as presented.

### **PUBLIC HEARING:**

To Consider Adoption of the 2024 Budget, Adopt 2024 Budget, Certify Mill Levies and Appropriate 2024 Expenditures. Mr. Meggers reported that the proper publication had been made to allow the Board to conduct the public hearing. Mr. Meggers opened the public hearing, there being no public comment, the public hearing was closed. Mr. Meggers presented the proposed 2024 budget. Questions were answered regarding delinquent taxes and comments on budget amounts for landscaping in commons area. Ms. Miller explained that once the mill levy is certified this cannot be changed. After further discussion, Director Trevey motion and moved to approve the adoption of the 2024 budget with requested landscaping amount change.

### **DIRECTOR ITEMS:**

Discuss Creation of Robinson Ranch Revocable Trust for Drainage Tract: Ms. Miller explained by moving the drainage tract to a trust, which is a taxable entity, the board members can own a piece of that drainage in their own name which qualifies them to be on the board. Also noted that the monument will be owned by the Metropolitan District.

## RECORD OF PROCEEDINGS

---

### ATTORNEY ITEMS:

Consider Approval of the 2024 Annual Administrative Resolution: Ms. Miller reviewed the resolution. The Board requested compensation for the meetings and motioned to appoint Ms. Lindsay Mamula as Assistant Secretary and Robert (Bob) Nobles as Secretary. Additionally, the annual budget meeting date was discussed. Director Trevey motion and moved to approve the 2024 Annual Administrative Resolution with the changes discussed.

Consider Approval of the Resolution waiving Worker's Compensation Insurance for 2024: Ms. Miller reviewed the resolution. Director Trevey motion and moved to approve the Resolution Waiving Worker's Compensation for 2024.

### MANAGER ITEMS:

There were none.

### OTHER BUSINESS:

Discuss Proposition HH: Ms. Miller explained what Prop HH will do and how it will affect the district in the future.

Discuss Website Update for ADA Requirements: Ms. Miller explained that local governments must have a website and the site must be ADA compliant. CRS will oversee the compliance on the website.

### ADJOURNMENT

There being no further business to come before the Board, upon motion and seconded, the Board unanimously voted to adjourn the meeting at 3:14 PM.

DocuSigned by:

*Robert Nobles*

AFBC33AB0E0F46F

Secretary for the Meeting.